



North Tyneside  
Carers' Centre



**COULD YOU BE OUR NEXT  
TRUSTEE AT THE NORTH TYNESIDE  
CARERS CENTRE?**

# Could you be our next trustee at the North Tyneside Carers Centre?

Thank you for your interest in becoming a Trustee at North Tyneside Carers' Centre.

## Who are we?

We are an information, advice and support service that was set up by carers for carers across North Tyneside. Our vision is that carers are healthy, happy, safe and recognised for the role they play in their community.

## What are we looking for?

We are looking for Trustees who share our vision of the best quality services for unpaid carers. Trustees must have compassion, empathy and sensitivity to the needs and challenges faced by the people we support. They must also be open to learning about and understanding the complexity of carers' circumstances and lived experiences.

We would particularly welcome applications from people with personal experience of:

- Being a carer (currently or previously)
- The health and social care sector
- Safeguarding
- Working with children and/or young people
- Strategic Planning
- Charity Governance
- Business Management
- Risk Assessment and Management
- Finance / Accountancy
- Fundraising / Grants administration
- Legal / Contract negotiations
- Communications, Marketing or PR

## What is a Trustee?

As a Trustee, you would be part of the Board that has overall control of our charity and be responsible for making sure it's doing what it was set up to do. You will use your skills and experience to support the charity, helping us achieve our aims. You will help us uphold the mission and values of the charity.

## We are passionate about increasing the diversity of our board

We actively encourage applications from people who are Black or a minoritised ethnicity, disabled, LGBTQ+ and/or have varying levels of educational attainment. We also particularly welcome applications from younger people aged 18 to 30.

## Time Commitment

Trustees are appointed for a minimum of 3 years and can continue for a further two periods of 3 years (maximum term 9 years).

Our Board meet 6 times a year on the first Wednesday of the month: these are held during normal office hours and/or in the evenings, usually from 4 pm to 6 pm.

We have 2 Trustee Sub-Groups: Finance and HR. All Trustees are encouraged to join one or more subgroups according to their area of interest. Our Sub-Groups meet 6 times a year at a time that suits members and usually last 1 ½ hours.

On average the Trustee role takes up to 4 hours a month based on attendance at Board meetings, involvement in one of our Sub-Groups and completion of any related tasks.

## If you could help us make a difference as a Trustee, then please take the next step:

- Read the rest of this booklet
- Find out more by contacting our Chief Executive, Claire Easton, on **0191 249 6480** or email **Claire.Easton@ntcarers.co.uk**
- Complete an online application via our website at:  
**www.northtynesidecarers.org.uk**